

December 13, 2023 Board Orientation & Training Committee Meeting Minutes

A Board Orientation & Training Committee meeting for the Surplus Lines Stamping Office of Texas was held in-person at the SLTX Office, 1601 E Pflugerville Parkway, Pflugerville, TX 78660.

AGENDA

December 13, 2023 Board Training & Orientation Committee Meeting Agenda		
Item. 1	Call to order; Establishment of Quorum	Lezlee Liljenberg, Committee Chair
Item 2.	Discussion and Appropriate Action: - Committee Charter Review	Lezlee Liljenberg, Committee Chair
Item 3.	Adjournment	Lezlee Liljenberg, Committee Chair

Item 1. Call to Order | Jason Cables, Committee Member

Jason Cables, committee member, called meeting to order on December 13, 2023, at 12:31 p.m.

Meeting was held in-person and a conference call-in number was provided in the Public Meeting Notice. Written notice of this meeting proposed agenda, and all related meeting materials were provided to the Texas Department of Insurance Deputy Commissioner of the Financial Regulation Division and designees on December 1, 2023, in accordance with the Plan of Operation, Section 2(c)(2).

Written notice of this meeting and related agenda was provided to committee members and submitted for publication to the Office of the Secretary of State on December 6, 2023 in accordance with the Plan of Operation, Section 2(c)(1) and the Chapter 551 of the Tex. Gov't Code. Chambers called roll to determine participating members pursuant to the Plan of Operation Section 2(c)(6):

Committee Members Present:

Jason Cables, Committee Secretary
Esequiel Nathal, Committee Member
Lezlee Liljenberg, via teleconference

Other Board Members Present:

Garrett Sprowls, Board Chair
Jeff Klein, via teleconference

Other Attendees:

Greg Brandon, Executive Director, SLTX
Donna Aug, Director of Finance, SLTX

Cheyenne Herrera, Director of Operations, SLTX
Denisse Amezcua, Director of Human Resources, SLTX
Marissa Gamez, Administrative Assistant, SLTX
Stanton Strickland, General Counsel, Mitchell, Williams, Selig, Gates & Woodyard, P.L.L.C
Barbra Hernandez, Office of Financial Counsel, Texas Department of Insurance
John Carter, Office of Financial Regulation, Texas Department of Insurance

Minutes were taken by SLTX staff.

Administrative housekeeping announcements:

1. Antitrust activity or discussion are prohibited at all Stamping Office functions. This prohibition includes exchange of information concerning individual company rates, coverages, market practices, claims settlement practices, expenses, or any other competitive aspect of an individual company's operation.
2. No public comments. Public and media attendees should mute lines.
3. Representatives of state agencies and members of the public are welcome to observe or record but refrain from asking questions or interjecting comments.
4. State personnel present may be asked questions related to an agenda item.
5. Members, counsel, and staff participating by phone should identify themselves and mute lines.

Item 2. Discussion & Appropriate Action: Committee Charter Review

Presenter: Jason Cables, Committee Secretary

Charter for the Board Orientation & Training Committee to be updated with the current date and the name of the chairperson during the board review and approval process. No other revisions were necessary, except for the update as outlined above.

Committee recommends charter for the Board Orientation to be updated with the current date and the name of the chairperson during the board review and approval process.

MOTION: Lezlee Liljenberg

SECOND: Esequiel Nathal

The motion passed unanimously.

Item 3. Adjournment

Presenter: Jason Cables, Committee Secretary

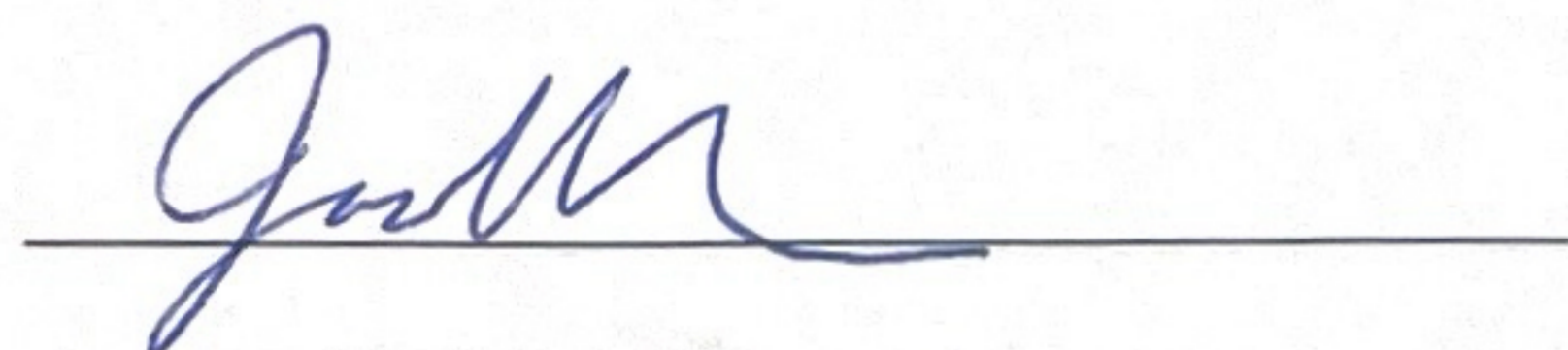
Sprows made a motion to adjourn.

MOTION: Jason Cables

SECOND: Lezlee Liljenberg

The meeting was adjourned at 12:39 p.m.

The motion passed unanimously.



Jason Cables, Secretary