

**Board of Directors Meeting  
Notice & Agenda**

Surplus Lines Stamping Office of Texas (SLTX)  
1601E Pflugerville Pkwy, Suite 3301  
Pflugerville, TX 78660  
(800)681-5848

The Chair of the Board of Directors of the Surplus Lines Stamping Office of Texas (SLTX) has called for a meeting of the Board of Directors.

The meeting will be held in-person on September 27, 2024, beginning at 10:00 a.m. and lasting until adjournment. The meeting shall be held at the Surplus Lines Stamping Office of Texas, 1601 E. Pflugerville Parkway, Suite, 3301, Pflugerville, Texas 78660. The Chair of the Board of Directors will be present and presiding over the meeting.

Board members were notified of this meeting on September 5, 2024, The Deputy Commissioner of Insurance and delegates were notified of this meeting on September 5, 2024, in accordance with Section 2(c)(2) of the SLTX Plan of Operation. Notice of this meeting was published in the Texas Register on September 20, 2024, in accordance with Chapter 551 of the Tex. Gov't. Code.

The meeting shall be available to the public by telephone at the following call-in number/video link:

**Video Conference**

**Meeting ID:** 289 802 990 385

**Passcode:** D5TgMs

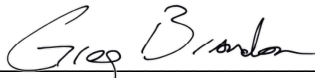
**Call in (audio only)**

+ 1 832-856-3578

**Phone Conference ID:** 812 566 613#

The following subjects will be discussed or considered and may be subject of formal action by the Board.

| <b>September 27, 2024<br/>Board of Directors Meeting Agenda</b> |   |  |
|---|---|--|
| Item 1.   | Call to Order and Establishment of Quorum   | Garrett Sprowls<br>Board Chair                                       |
| Item 2.   | Discussion and Appropriate Approval of June 28, 2024 Board Meeting Minutes  | Garrett Sprowls<br>Board Chair                                       |
| Item 3.   | Discussion and Appropriate Action:<br>Insurance Policies  | Greg Brandon<br>Executive Director                                   |
| Item 4.   | Executive Director Report & Appropriate Action  | Greg Brandon<br>Executive Director                                   |
| Item 5.   | Operations Director Report & Appropriate Action   | Cheyenne Herrera<br>Operations Director                              |
| Item 6.   | ITS Director Report & Appropriate Action  | Sholonda Stone<br>ITS Director                                       |
| Item 7.   | Discussion & Appropriate Action:<br>Employee Handbook Revisions   | Denisse Amezcuita<br>Human Resources<br>Director                     |
| Item 8.   | Discussion & Appropriate Action: Finance & Audit Committee<br>- 2024 YTD Financial Review<br>- 2025 Proposed Budget | Jason Cables<br>Committee Chair;<br>Donna Aug<br>Director of Finance |
| Item 9.   | Discussion & Appropriate Action: Board Orientation & Training Committee Annual Charter Review                       | Lezlee Liljenberg<br>Committee Chair                                 |
| Item 10.  | Discussion & Appropriate Action: Remaining 2024 Board Meeting Dates   | Garrett Sprowls<br>Board Chair                                       |
| Item 11.  | Adjournment   | Garrett Sprowls<br>Board Chair                                       |

  
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 Greg Brandon, Executive Director  
 By delegation from Chair of the Board