

# Board of Directors Meeting Notice & Agenda

Surplus Lines Stamping Office of Texas (SLTX)  
805 Las Cimas Parkway, Suite 300 Austin, Texas 78746  
For questions please call: 512-531-1880

The Chair of the Board of Directors of the Surplus Lines Stamping Office of Texas (SLTX) has called a meeting of the Board of Directors.

The meeting will be held in-person, on December 15, 2022, beginning at 9:00 a.m. and lasting until adjournment. The meeting shall be held at the Surplus Lines Stamping Office of Texas, 805 Las Cimas Parkway, Suite 300, Austin, Texas 78746. The Chair of the Board of Directors will be present and presiding over the meeting at that location. Some board members may be attending remotely via video conference pursuant to Chapter 555 of the Tex. Gov't. Code and Section 2(c)(8) of the SLTX Plan of Operation.

Board members were notified of this board meeting on November 14, 2022. The Deputy Commissioner of the Financial Regulation Division of the Texas Department of Insurance, or the Deputy Commissioner's delegate, was notified of this meeting on December 5, 2022, in accordance with Section 2(c)(2) of the SLTX Plan of Operation. Notice of this meeting was published in the Texas Register on December 13, 2022.

The meeting shall be available to the public by telephone at the following call-in numbers:

## **Join on your computer, mobile app or room device via Teams**

[Click here to join the meeting](#)

**Meeting ID:** 282 604 352 558

**Passcode:** zKFTiM

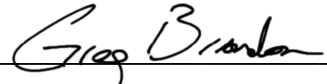
## **Or call in (audio only)**

[+1 832-856-3578](#)

**Phone Conference ID:** 532 372 754#

The following subjects will be discussed or considered and may be subject of formal action by the Board.

<b>December 15, 2022 Board of Directors Meeting Agenda</b>		
Item 1.	Call to Order and Establishment of a Quorum	Charles Gillenwater, Board Chair
Item 2.	Discussion and Approval of October 27, 2022 Board Meeting Minutes	Charles Gillenwater, Board Chair
Item 3.	Discussion and Appropriate Action - Finance & Audit Committee Report and YTD Financial Review	Bart Koch, Committee Member Donna Aug, Director of Finance
Item 4.	Discussion and Appropriate Action - Cyber Insurance Policy Renewal	Greg Brandon, Executive Director
Item 5.	Discussion and Appropriate Action - Executive Director Update	Greg Brandon, Executive Director
Item 6.	Discussion and Appropriate Action - Operations Director Update -SMART Update	Cheyenne Herrera, Director of Operations
Item 7.	Discussion and Appropriate Action - ITS Director Update	Sholonda Stone, Director of ITS
Item 8.	Executive Session - Discussion & deliberation of the performance, compensation, and benefits of the Executive Director of the Surplus Lines Stamping Office of Texas (personnel matters – Texas Gov't Code §551.074)	Charles Gillenwater, Board Chair
Item 9.	Board Vote on Executive Session Items - Discussion and appropriate action regarding the performance, compensation, and benefits of the Executive Director of the Surplus lines Stamping Office of Texas	Charles Gillenwater, Board Chair
Item 10.	Adjournment	Charles Gillenwater, Board Chair

A handwritten signature in black ink that reads "Greg Brandon". The signature is written in a cursive style with a large, looped "G" and "B".

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Greg Brandon, Executive Director  
By delegation from Chair of the  
Board