

## **Board of Directors Meeting Notice & Agenda**

Surplus Lines Stamping Office of Texas (SLTX)  
805 Las Cimas Parkway, Suite 300 Austin, Texas 78746  
For questions please call: 512-531-1880

The Chair of the Board of Directors of the Surplus Lines Stamping Office of Texas (SLTX) has called for a meeting of the Board of Directors.

The meeting will be held in-person, on September 22, 2022, beginning at 9:00 a.m. and lasting until adjournment. The meeting shall be held at the Surplus Lines Stamping Office of Texas, 805 Las Cimas Parkway, Suite 300, Austin, Texas 78746. The Chair of the Board of Directors will be present and presiding over the meeting.

Board members were notified of this Board meeting on September 1, 2022. The Deputy Commissioner of the Financial Regulation Division of the Texas Department of Insurance, or the Deputy Commissioner's delegate, were notified of this meeting on September 12, 2022, in accordance with Section 2(c)(2) of the SLTX Plan of Operation. Notice of this meeting was published in the Texas Register on September 14, 2022, in accordance with the Chapter 551 of the Tex. Gov't. Code.

The meeting shall be available to the public by telephone at the following call-in number:

### **Call in (audio only)**

[+1 832-856-3578](tel:+18328563578)

Phone Conference ID: 485 793 655#

The following subjects will be discussed or considered and may be subject of formal action by the Board.

**September 22, 2022**  
**Board of Directors Meeting Agenda**

Item 1.	Call to Order and Establishment of Quorum	Buddy Gillenwater, Board Chair
Item 2.	Discussion and Approval of Previous Meeting Minutes - June 23, 2022 Meeting Minutes	Buddy Gillenwater, Board Chair
Item 3.	Discussion and Appropriate Action: - Insurance Policies	Greg Brandon, Executive Director
Item 4.	Discussion and Appropriate Action: - Executive Director Update	Greg Brandon, Executive Director
Item 5.	Closed Session Discussion: - Review of Building Lease - Discussion of Conflict of Interest Policy item (Tex. Gov't. Code Sec. 551.071)	Greg Brandon, Executive Director
Item 6.	Discussion and Appropriate Action on Closed Session Items	Greg Brandon, Executive Director
Item 7.	Discussion and Appropriate Action: - Operations Director Update - SMART Update	Cheyenne Herrera, Director of Operations
Item 8.	Discussion and Appropriate Action: Finance & Audit Committee - Review of Draft Company Credit Card & Travel Expense Policy Revisions - 2022 YTD Financial Review - 2023 Proposed Budget	Jeff Klein, Committee Chair Donna Aug, Director of Finance
Item 9.	Adjournment	Buddy Gillenwater, Board Chair



Greg Brandon, Executive Director

By delegation from Chair of the Board